



June 1, 2012

## City Council Committee Report

**To: Mayor & Council**

**Fr: Richard Perchuk, Operations Manager  
Kevin Robertson, CBO**

**Re: City of Kenora Appointment – Building Inspector**

**Recommendation:**

**That** Jeremy Smith be appointed to the position of Building Inspector for the City of Kenora; and

**That** By-law 105-2007 designating John Nabb as Deputy Chief Building Official for the City of Kenora, be hereby repealed; and further

**That** Council give three readings to a by-law for this purpose.

**Background:**

The Building Code Act S.O. 1992 c. 23, (BCA) requires municipalities to appoint a Chief Building Official (CBO). The implication is that the CBO must always be available to perform his or her duties and responsibilities. To ensure continuous service it is necessary for the City to appoint an alternate to provide signing authority in the absence of the Chief Building Official.

The job posting for a Building Inspector closed on April 27, 2012 with Jeremy Smith being named the successful candidate.

The attached draft by-law includes a repeal of By-law 105-2007 endorsing John Nabb's appointment as the Deputy Chief Building Official. The draft by-law has been revised to reflect changes to the Interpretation Act, see attached page one of the Interpretation Act.

**Budget:** 2012 Operating Budget

**Communication Plan/Notice By-law Requirements:**

By-law and Resolution required.

Distribution: R. Perchuk, K. Robertson